



Billing Code: 5001-06

DEPARTMENT OF DEFENSE

Department of the Army

[Docket ID: USA-2015-0004]

Submission for OMB Review; Comment Request

ACTION: Notice.

SUMMARY: The Department of Defense has submitted to OMB for clearance, the following proposal for collection of information under the provisions of the Paperwork Reduction Act.

DATES: Consideration will be given to all comments received by [insert 30 days from publication in the Federal Register].

FOR FURTHER INFORMATION CONTACT: Fred Licari, 571-372-0493.

SUPPLEMENTARY INFORMATION:

TITLE, ASSOCIATED FORM AND OMB NUMBER: Exchange Official Personnel Folder; Exchange Form 1100-106 "Identification & Privilege Card Application"; OMB Control Number: 0702-XXXX.

TYPE OF REQUEST: Existing collection in use without an OMB Control Number.

NUMBER OF RESPONDENTS: 2,500.

RESPONSES PER RESPONDENT: 1.

ANNUAL RESPONSES: 2,500.

AVERAGE BURDEN PER RESPONSE: 15 minutes.

ANNUAL BURDEN HOURS: 625.

NEEDS AND USES: The information collection requirement is necessary to provide a repository of the records, reports of personnel actions, and the documents and papers required in connection with these actions effected during an employee's service with the Army and Air Force Exchange Service (Exchange). Records provide the basic source of factual data about a person's employment with the agency and have various uses by the Exchange personnel office, including screening qualifications of employees, determining status, eligibility, and employee's rights and benefits, computing length of service and other information needed to provide personnel services.

AFFECTED PUBLIC: Individuals or households.

FREQUENCY: On occasion.

RESPONDENT'S OBLIGATION: Voluntary.

OMB DESK OFFICER: Ms. Jasmeet Sehra.

Comments and recommendations on the proposed information collection should be emailed to Ms. Jasmeet Sehra, DoD Desk Officer, at Oira_submission@omb.eop.gov. Please identify the proposed information collection by DoD Desk Officer and the Docket ID number and title of the information collection.

You may also submit comments and recommendations, identified by Docket ID number and title, by the following method:

- Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.

Instructions: All submissions received must include the agency name, Docket ID number and title for this Federal Register document. The general policy for comments and other submissions

from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

DOD CLEARANCE OFFICER: Mr. Frederick Licari.

Written requests for copies of the information collection proposal should be sent to Mr. Licari at WHS/ESD Directives Division, 4800 Mark Center Drive, East Tower, Suite 02G09, Alexandria, VA 22350-3100.

Dated: November 12, 2015.

Aaron Siegel,

Alternate OSD Federal Register

Liaison Officer,

Department of Defense.

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